



WOMEN'S BOARD OF MANAGERS
October 16, 2019

UNAPPROVED
Minutes

PRESENT: Debra Allen, Tracey Barnes, Marian Brooks Bryant, Deborah Ginsburg, Cindy Harrington, Patricia Hollenbeck, Christine Hollister, Ann Kauffold, Linda Kahler, Beverly Knox-Piper, Sue Patterson, Christine Richardson-Beagle, Sue Safir, Nancy Selby, Fran Sklapsky Gina Spencer, Dottie Spousta, Laura Stearns, Lexcie Blockett and Linda Woodrow

EXCUSED: Cindy Harrington, Laura Stearns

Minutes – The 8/21/19 and 9/18/19 meeting minutes were approved.

Safety Moment – Christine Richardson-Beagle spoke about a Caregiver recognizing a stroke because of the training here and it saved their life. FAST was reviewed.

Kudos Moment – Dottie Spousta gave kudos to the team that helped with the final MAHA SW District meeting. She also gave kudos to all those involved in the Fall Volunteer Conference.

President's Report – Christine Hollister shared her report is online. She also pointed out that our board currently is not in compliance with our bylaws in that the bylaws require us to have four members on the Archives Committee and we now only have three. Options are to assign a manager to the committee or change the bylaws.

Deborah Ginsburg presented a motion, "I move to change the bylaws to require only three Women's Board members on the committee." Motion seconded by Dottie Spousta.

Discussion: Patty Hollenbeck expressed worry that it will not be a permanent solution. Nancy Selby shared the idea that when interviewing new members, we assign them to a committee rather than give them a choice. Deborah Allen suggested moving the Archives Committee meeting time to the afternoon.

Gina Spencer volunteered to join the Archives Committee. Because of Gina's willingness to serve, it was not necessary to change the bylaws. Deborah Ginsburg withdrew her motion. Dottie Spousta seconded that withdrawal.

Chris Hollister asked board members to hold the date of May 20, 2020 for a luncheon to do tributes for outgoing board members. She will follow up with members on the location and time.

President-Elect Report – Reminder of TGIF event.

Corresponding Secretary- Lexcie Blockett shared report available online.

Treasurer's Report: - Marian Brooks Bryant shared the report is online.

Past President/Historian- Patty Hollenbeck shared that the West Tower went up in October 2008. It is now the Swan Family Tower.

Reminder that living history links have been sent to all board members to complete.

Committee Reports

Volunteer Services – Nancy Selby shared that the Fall Volunteer Conference 2019 was a success. Save the date for next year's conference: Tuesday, September 22, 2020.

The committee will spend time at its next meeting discussing changes to service awards.

Thank you to board members who have volunteered to round on volunteers. Still looking for more volunteering in February, March and April.

Archives – Minutes posted online. Dottie Spousta shared that the silver collection needs to be thinned due to lack of use and limited storage space.

Dotte Spousta presented the following motion, "I move that the Women's Board of Managers reduce the number of silver pieces that are currently stored at St. Lawrence campus archives. We could continue to hold those pieces that are used at the Founders' Week Tea." Deborah Ginsburg seconded the motion.

Fran Sklapsky moved to amend the motion to include "and those of historical significance" at the end of the motion. Second by Ann Kauffold. Motion passed.

House Committee – Deb Ginsburg spoke about holiday decor. Decorating will begin November 4 in the main hospital then continue to the Professional Building and Herbert Herman Cancer Center. St. Lawrence will also be decorated during this time.

Take down will begin the week of January 6.

Water Wonderland Chorus performed the night before in the lobby. It was well received.

Christine Richardson-Beagle shared that the schedule for holiday season music programs is being developed. Many musicians have volunteered. Deb Ginsburg asked to put printed schedules in mailboxes of all units.

Sue Safer reported that the House Committee is in the process of creating an art tour for Jim and Maria Dover.

Sue proposed a motion approved by the House Committee to clarify the purpose of the WBM Art Fund for use by the Budget Committee as a guide when appropriating funds. "I move that the Women's Board of Manager's Art Fund line item be used, upon the approval of the House and Budget committees, for the purchase of original artwork, the reframing and refreshing of original artwork, and/or the acquisition of artists' identification plaques for this art work." Motion passed.

Nominating Committee -- Deb Ginsburg shared that the board has six openings for next year.

Budget, Finance and Memberships – Fran Sklapsky shared that the budget is coming along and requests will ideally be in by end of October.

Marion Brooks Bryant reviewed the status of the current WBM budget. Slide show is posted online.

Fran Sklapsky presented the proposed Women's Board of Managers 2020 budget which is available online. Final document for approval will be presented at the November Women's Board meeting.

IT, Study, Handbook, Bylaws – Tracey Barnes will compile the information from the focus group discussion from today and bring the findings back to the board next month. All board members are asked to go onto the website and send feedback.

A training has been proposed for board members to learn how to use the website or providing written instructions to board members.

WBM Website Focus Group – Nancy Selby broke the board into smaller groups to obtain feedback on the Women's Board website. Each group included one person from the IT committee. Questions were provided for discussion.

Suggestions were discussed with the board as a whole.

Sparrow Senior Navigation Hub – Anna Melville, Director of Population Health, and Kelsey Hoffman, Supervisor Population Health, presented information on how Sparrow is transforming how they care for seniors through a new senior navigation hub.

Research projects were done in 2015 and 2017 to evaluate how Sparrow cared for seniors. In 2018 that research was built on to create a roadmap for Sparrow. The question at hand is “Will Sparrow be prepared to meet the needs of seniors?” The research and learning process includes interviews, looking at best practice research, taking into account data analytics and local gap analysis, seeing the strategic impact and obtaining funding.

The senior navigation hub is meant to be a one-stop shop to learn about clinical services, programs and obtain educational materials and access community resources. It is based on best practice research. The senior navigation hub will start with a Resource Coordinator and Geriatric Care Manager. Possible expansion depends on success of the project.

The senior navigation hub differs from traditional care because it will be focused on assisting ages 65+, the care will be longitudinal, and there will be a non-traditional payment structure.

The idea for the senior navigation hub began in 2018 and hopes to be running by the first quarter of 2020. The Foundation and the Sparrow Guild provided \$50,000 as a lead gift for the project.

The senior navigation hub is to be located in the Senior Health Office at the 2909 Grand River Building. Volunteers may be needed for this project.

Unfinished Business- None.

New Business- Reminder of the Sparrow tailgate at MSU.

The meeting adjourned at 2:35 p.m.

Submitted by,
Jessica Fuller
Program Coordinator Volunteer Services
And
Christine Hollister
President, Women’s Board of Managers